

CITY OF MANCHESTER
BOARD OF MAYOR AND ALDERMEN
Meeting Minutes
August 6, 2024, @ 6:30 pm
City Hall Board Room

The Board of Mayor and Aldermen met in regular session at 6:30 p.m. in the Board Room at Manchester City Hall. The meeting was presided over by Mayor Howard. Present for the meeting were Mayor Howard, Alderman French Alderman Anderson, Alderman Bellamy, Alderman Hobbs, Vice Mayor Messick, Attorney Johnson, Executive Administrative Assistant Keele, Finance Director Burrows, MWSD Director Perry, Parks/Rec. Director Fox, Asst. Director Parks/Rec. Johnson, I.S. Director Smotherman, MPD Chief Sipe, MPD Assistant Chief Floied, MFD Chief Chambers, Public Works Director Gannon, Community Development & Zoning Director Brittany Fiske, Engineer Adam Carter, and other citizens. Absent was Alderman Parsley, Parks & Rec. Director Fox, and Public Works Director Gannon. Meeting opened with a prayer by Pastor Levengood and the pledge to the flag was spoken in unison. Mayor Howard called the meeting to order.

ROLL CALL:

Finance Director Burrows called the roll.

APPROVAL OF MINUTES:

Alderman French made a motion to approve the July 2nd, 2024 BOMA Meeting Minutes and BOMA Beer Board Minutes; August 2nd, 2024 BOMA Special Call Meeting Minutes. The motion was seconded by Alderman Anderson and the motion carried 5-0.

CORRESPONDENCE: none

COMMENTS FROM CITIZENS:

COMMENTS FROM MAYOR: Mayor Howard thanked everyone for attending the meeting and asked that they keep Alderman Parsley in their prayers.

Safety Committee- Chief Sipe stated next meeting will be Sept. 9th, and discussed uncertified officers would be attending the academy in Sept. Chief Sipe discussed crossing guards and the activity in the school zones. Chief Sipe discussed an active shooter class they conducted

Finance Committee- Finance Director Burrows discussed the FY 2024-2025 Budget, and starting the 2023-2024 audit.

Street Committee- Director Gannon stated their next meeting would be next Thursday at 5:30 pm. Director Gannon discussed several projects.

Water /Sewer Commission- Director Perry discussed the interceptor project and other projects. Director Perry discussed a upcoming meeting with J. R. Wauford at the Water & Sewer Commission meeting.

Recreation Commission- Director Fox discussed Ball Field Lighting progress and the closure of the outdoor pool for repairs. Director Fox discussed several programs in August.

Tourism Development Commission- Alderman Hobbs stated they would meet in Sept.

Planning & Zoning Commission- Director Fiske stated next meeting is Aug. 19th and the agenda is on the website.

Information Systems Committee- Director Smotherman discussed upgrades to the Water/Billing system.

Historic Zoning Commission-Director Fiske stated they did not meet.

RESOLUTIONS & ORDINANCES

Resolutions:

- a) A resolution adopting Plans of Services preliminary to annexation of Thirteen and Sixty-Three/Hundredths (13.63) Acres of property owned by J.J. Manchester, located on Hospitality Blvd.; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to a public hearing. Mayor Fiske stated what recommendation the Planning and zoning commission gave and Director Fiske stated it was a positive recommendation. Coffee County resident Sarah Bradley discussed her concerns. Alderman Anderson asked if this would be for a hotel and discussed she would not be approving. Mayor Howard called for the roll and the resolution passed 4-1 with Alderman Anderson voting nay.
- b) A resolution annexing Thirteen and Sixty-Three/Hundredths (13.63) Acres of property owned by J.J. Manchester LLC., located on Hospitality Blvd.; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to a public hearing and after no discussion called for the roll. The resolution passed 4-1 with Alderman Anderson voting nay.
- c) A resolution adopting a MWSD Policy for mandatory emergency on-call roster; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to discussion and after none called for the roll. The resolution passed 5-0.

Ordinances:

- a) 2nd reading of an ordinance rezoning property owned by Mike and Mildred Henley on Oakdale St., from R-3 to R-4; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to a public hearing and after none called for the roll. The ordinance passed 2nd and final reading 4-1 with Alderman Anderson voting nay.
- b) 2nd reading of an ordinance to amend Manchester Municipal Code 8-215, Hours of Sale for Beer; sponsored by Alderman Hobbs. Alderman French made a motion to approve and seconded by Alderman Hobbs. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed 2nd and final reading 5-0.
- c) 1st reading of an ordinance rezoning property owned by J.J. Manchester LLC., located on Hospitality Blvd. and recently annexed into the City, from RS-1 to C-2.; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Alderman Hobbs. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed 1st reading 5-0.
- d) 1st reading of an ordinance to amend Manchester Municipal Code 14-707 relative to Absolute Minimum Lot Size; sponsored by Vice Mayor Messick. Alderman French made a motion to approve and seconded by Vice Mayor Messick. Mayor Howard opened the floor to discussion and Director Fiske discussed the ordinance. Mayor Howard called for the roll. And the ordinance passed 1st reading 4-1 with Alderman Anderson voting nay.
- e) 1st reading of an ordinance to amend Manchester Municipal Code 14-516 relative to Temporary Political Signs; sponsored by Vice Mayor Messick. Vice Mayor Messick made a motion to approve and seconded by Alderman Hobbs. Mayor Howard opened the floor to discussion and after none called for the roll. The ordinance passed 1st reading 5-0.
- f) 1st reading of an ordinance of the City of Manchester, Tennessee, adopting a budget for the Fiscal Year beginning July 1, 2024 and ending June 30, 2025; sponsored by Alderman Hobbs. (Passed 1st reading 8-2-24 – 2nd reading 8-19-24 Special Called BOMA Meeting) Attorney Johnson explained that the ordinance was listed in case the ordinance failed the first reading on 8-2-24.

OLD BUSINESS-none

NEW BUSINESS

- MWSD Job Descriptions: Heavy Equip. Operator – Wastewater Operator – Distribution Operator – Foreman. Alderman Hobbs made a motion to approve and seconded Vice Mayor Messick. The four job descriptions passed 5-0.

COMMENTS FROM BOMA: Alderman Bellamy thanked everyone for the way they treated him for the last 8 years. Attorney Johnson announced there would be a reception in honor of Mayor Howard and Alderman Bellamy on 8-19-24. Mayor Howard stated she has enjoyed serving the City and appreciates those that she has worked with.

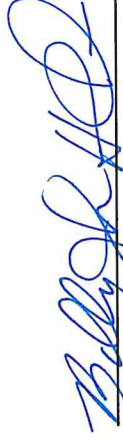
ADJOURNMENT:

- Being no further business to discuss, Mayor Howard asked for a motion to adjourn and Alderman French made the motion. The motion was seconded by Alderman Hobbs. The motion to adjourn was passed 5-0. The meeting adjourned at 6:59 p.m.

SIGNATURES:



Executive Administrative Assistant Keele



Mayor Joey Hobbs